

AGENDA

The Okmulgee City Council will meet in special session on Monday, June 6, 2022 at 5:00 p.m. in the Council Chamber of City Hall, 111 East 4th Street, Okmulgee, Oklahoma.

1. CALL TO ORDER

- A. Roll Call of Members

2. ORDER OF BUSINESS

- A. Public Hearing on the proposed budget for the Fiscal Year 2022-2023, for the following funds of the City of Okmulgee, Oklahoma: General Fund, Okmulgee Municipal Authority, The Okmulgee Economic Development Authority and City of Okmulgee Community Trust.
- B. Consider and vote to approve using escrow funds, held by Oklahoma Municipal Assurance Group, in the amount of \$146,283.14 to reduce the workers' compensation premium for Okmulgee's Workers' Compensation Plan and authorize the Mayor and City Clerk to execute the 2022-2023 Renewal Participation Agreement.
- C. Consider and vote to approve retirement benefits for Roberta Ann Rutland.
- D. Consider and vote to approve retirement death benefits for Amanda Hudgens.
- E. City Manager's Report

3. ADJOURNMENT

MEMORANDUM

TO: Mayor and Council Members

FROM: Tom Giulioli, City Manager

DATE: May 31, 2022

SUBJECT: Public Hearing on the proposed budget for the Fiscal Year 2022-2023, for the following funds of the City of Okmulgee, Oklahoma: General Fund, Okmulgee Municipal Authority, The Okmulgee Economic Development Authority and City of Okmulgee Community Trust.

RECOMMENDATION: No action necessary.

The Municipal Budget Act (O.S. 11, Section 17-201 thru 216), under which we operate, provides specific requirements for dealing with the subject of public hearings on the municipality's budget. The municipal governing body shall hold a public hearing on the proposed budget no later than fifteen days prior to the beginning of the budget year. Notice of the date, time and place of the hearing, together with the proposed budget summary, shall be published in a newspaper of general circulation in the municipality not less than five days before the date of the public hearing.

MEMORANDUM

TO: Mayor and Council Members

FROM: Tom Giulioli, City Manager

DATE: June 1, 2022

SUBJECT: Consider and vote to approve using escrow funds, held by Oklahoma Municipal Assurance Group, in the amount of \$146,283.14 to reduce the workers' compensation premium for Okmulgee's Workers' Compensation Plan and authorize the Mayor and City Clerk to execute the 2022-2023 Renewal Participation Agreement.

The City of Okmulgee participates in the Oklahoma Municipal Assurance Group for the City's Workers' Compensation Insurance. Because of unused portions of various year's loss funds the City has \$146,283.14 in escrow that can be used to help offset our premium. Staff is recommending approval. OMAG requires approval by the governing body.

Exhibit: Letter



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AGGREGATE DEDUCTIBLE PLAN

2022-2023 Escrow Use Form for City of Okmulgee

This form indicates the Escrow Balance in your account. Any interest that has accrued has been added to the Escrow Balance. Use this form to indicate if escrow is to be applied to premium. If Escrow is being used, please include a copy of board/council minutes with this form.

ESCROW (including any interest credit) \$ 146,283.14

Select and initial the appropriate box below and enter the dollar amount to be applied to premium (if one appears).

_____ 1. We will use \$_____ of our Escrow Credit to reduce our 2022-2023 premium for the Workers' Compensation renewal. NOTE: A copy of the board/council minutes is required.

_____ 2. We will not use our Escrow Credit to reduce our 2022-2023 premium for the Workers' Compensation renewal.

If you choose to not use Escrow to reduce your premium, the premium shall be due and payable on or before the first day of the agreement period or within thirty (30) days of the date of invoice, whichever is later. OMAG offers three payment plans: annual, semi-annual, and quarterly.

Failure to pay or for OMAG to receive the premium due on the above stated dates shall result in cancellation and non-coverage for you for the period in which the premium was due, or any extension thereof as a result of your decision to make the installment payments.

Date

Signature of Authorized Representative

Printed Name and Title

NOTE: THIS FORM MUST BE SIGNED AND RETURNED TO OMAG BY JULY 1ST.

CITY OF OKMULGEE

MEMORANDUM

TO: Council Members

FROM: Cheryl Rea, HR Director

DATE: May 24, 2022

SUBJECT: Consider and vote to approve retirement benefits for Roberta Ann Rutland.

Ms. Rutland worked for the City of Okmulgee for a short period of time. Employees working for Cities that participate in Oklahoma Municipal Retirement Fund (OMRF) Defined Benefit Plans can combine their years for retirement. Ms. Rutland worked for Okemah and Glenpool also. The City of Okmulgee's part is only \$19/month.

EXHIBITS: None

RECOMMENDATION: Staff recommends approval.

CITY OF OKMULGEE

MEMORANDUM

TO: Council Members

FROM: Cheryl Rea, HR Director

DATE: May 24, 2022

SUBJECT: Consider and vote to approve retirement death benefits for Amanda Hudgens.

Mrs. Hudgens is the spouse of long time employee Clint Hudgens who died on March 1, 2022. He was the Water Treatment Plant Supervisor and employed with the City for 19 years.

The benefit is 50% of the original retirement amount at the time of death.

EXHIBITS: None

RECOMMENDATION: Staff recommends approval.

AGENDA MEMORANDUM

TO: Mayor and Council Members

FROM: Tom Giulioli, City Manager

DATE: May 31, 2022

SUBJECT: City Manager's Report.

Information will be provided during the meeting.